National Safe Routes to School

Safe Routes to School (SRTS) is a national movement that aims to encourage more students to safely walk and bike to school.

Safe Routes to School programs can achieve the following:
- Reduce the number and severity of child pedestrian crashes by improving knowledge of safety skills
- Help students achieve the recommended 30 minutes of daily activity by encouraging them to make active transportation choices
- Reduce congestion around schools, improving efficiency of drop-off and pick-up time and improving air quality around the school
- Deter crime by having extra “eyes on the street” in communities and around schools

Chicago Safe Routes to School

In 2010, the Chicago Department of Transportation (CDOT) developed a Chicago-specific SRTS program in collaboration with the Chicago Police Department (CPD) and Chicago Public Schools (CPS). This program aims to address the unique circumstances of the city, including the extensive use of transit by Chicago students, and concerns about violence and personal safety expressed by residents of some neighborhoods.

The types of projects included in the Chicago SRTS program make it safer and more convenient for students to walk and bike to school. These projects fall into four categories, commonly referred to as the “Four Es”:
- **Education** initiatives teach pedestrian, bicycle and driver safety skills
- **Encouragement** activities build a positive culture around safe walking and biking
- **Enforcement** strategies remind all road users to obey traffic laws and share the road
- **Engineering** projects alter the built environment, making it easier and safer to walk and bike

The Chicago Department of Transportation (CDOT) administers all engineering components of the SRTS program. If your school is interested in engineering strategies, fill out the SRTS Assistance Request Form found in Appendix 3 and fax to:
Attn: Safe Routes to School Coordinator, (312)742-2422

CDOT and CPD both offer a variety of education, encouragement and enforcement programming tools to support schools implementing SRTS projects. Other partners include Chicago Public Schools, the Illinois Department of Transportation, the Chicago Transit Authority and the Office of Emergency Management and Communications.

This toolbox is intended to assist Chicago schools in planning SRTS activities by highlighting local resources and strategies. It is based on the National Center for Safe Routes to School Guide, which can be found at [http://www.saferoutesinfo.org/guide](http://www.saferoutesinfo.org/guide). The development of this toolbox was funded through the federal Congestion Mitigation and Air Quality program.
Safe Routes to School
Plan Development Steps

Step 1
Determine Your School’s Needs

Step 2
Develop Your School’s Strategy

Step 3
Implement Your School’s Strategy

Step 4
Evaluate Your School’s Efforts

INTRODUCTION

Step 1
Determine Your School’s Needs

a. Develop a Safe Routes to School Team - a group of interested parents, teachers, school administrators, students and community members.

b. Conduct a Walking Audit to help shape the community’s vision for a safer walking and bicycling environment. Take notes and photos of routes within 1/4 - 1/2 mile radius around the school.

An example of a walking audit can be found in Appendix 1 of this document.

For a more extensive walking audit, your SRTS team can use the Walkability Assessment Tool developed by the Consortium to Lower Obesity in Children and Community (CLOCC), at http://www.clocenet/partners/walk-assessment/index.html.
Step 2
Develop Your School’s Strategy

a. Articulate an overarching goal
Examples: Have 50% of students walk or bike to school; reduce the number of student-related crashes around the school.

b. Identify appropriate strategies to accomplish the overarching goal
- Select tools from the SRTS Toolbox found in the next section of this document.
- Use the Strategy Development Worksheet in Appendix 2 of this document to help organize your SRTS Team’s process.

c. Develop a timeline for starting SRTS programs.
Note: The resources listed in this toolbox can all be implemented within 1-2 school years, at very low cost to the school. Projects that involve changing the built environment take considerably longer and require more funding.

Step 3
Implement Your School’s Strategy

Determine whether you can organize your SRTS plan independently or whether you need assistance from outside organizations.
- Approach all key people early in the planning process.
- All engineering projects must be done in coordination with CDOT. To request assistance from CDOT, please designate one lead contact person from the SRTS Team, complete the SRTS Assistance Form found in Appendix 3 and fax to:
  Attn: Safe Routes to School Coordinator, (312) 742-2422

Step 4
Evaluate Your School’s Efforts

To evaluate your school’s efforts, it is important to compare actual results to the goals set at the beginning of the development of your SRTS Team’s strategy.

Evaluation plans should be:
- In place before implementation of the project begins,
- Conducted during implementation to check that the program is meeting goals and identify improvements along the way, and
- Reviewed after key elements of the program are complete.
Below is an example of an SRTS implementation timeline. Your SRTS Team can use this example as a guide to help develop a timeline for your school.

<table>
<thead>
<tr>
<th>Month</th>
<th>Activity</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>Meet with your SRTS Team to develop goals and an evaluation strategy.</td>
<td>Pick resources from the toolbox that best meet your needs. Reach out to your principal and any other interested people.</td>
</tr>
<tr>
<td>August</td>
<td>Before the program, survey or count the number of students who walk and bike to school.</td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>Celebrate International Walk and Bike to School Day on the first Wednesday of October!</td>
<td></td>
</tr>
<tr>
<td>October</td>
<td>Continue Safe Routes to School activities.</td>
<td></td>
</tr>
<tr>
<td>November-February</td>
<td>Encourage students to continue walking and biking during the winter, as weather permits. On snowy days, remind students to help shovel the sidewalks near their house!</td>
<td></td>
</tr>
<tr>
<td>March</td>
<td>Kick-off the Spring season of walking and biking by having a fun Safe Routes to School event!</td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>Continue Safe Routes to School activities.</td>
<td></td>
</tr>
<tr>
<td>May</td>
<td>After your Safe Routes to School activities are finished, do another count and survey to see the effects of your activities!</td>
<td></td>
</tr>
</tbody>
</table>
In-Class Presentations

Chicago’s Safe Routes Ambassadors teach pedestrian safety to second graders and bicycle safety to fifth graders using an interactive, skills-based method. Lessons are based on Illinois State Learning Objectives and encourage students to realize the many benefits of active transportation.

**How To:** Arrange for presentations by downloading a request form from [www.saferoutesambassadors.org](http://www.saferoutesambassadors.org) and faxing it to Chicago’s Safe Routes Ambassadors at (312) 742-2422 or mailing to 30 N. La Salle St., Suite 500, Chicago, Illinois 60602.

**Benefits:** Free classroom enrichment that introduces new and relevant concepts to students. Students gain an improved understanding of traffic safety skills, the health and environmental benefits of active transportation, potential hazards and ways to improve their safety as pedestrians and bicyclists.

**Local Success Stories:** During the 2008-2009 school year alone, the Ambassadors educated over 13,000 Chicago public and private school students! Schools such as Nathanael Greene Elementary School and St. Richard’s School have invited the Ambassadors back to present year after year because the presentation continues to get rave reviews from teachers, students and administrators.

**Implemented by:** School Administration, Local School Council, Parent-Teacher-Student Organization, Resource Coordinators, and/or Teachers.

**Resource Agency:** Chicago Department of Transportation - Chicago’s Safe Routes Ambassadors
On-Foot Training

After hosting an in-class safety presentation, a school may schedule an on-foot workshop with the Safe Routes Ambassadors. During this outdoor workshop, second graders practice their street-crossing skills and build upon concepts learned in the first lesson. Fifth-grade workshops involve outdoor observation of traffic followed by a discussion of traffic and bicycle safety.

**How To:** Arrange for presentations by downloading a request form from www.saferoutesambassadors.org and faxing it to Chicago’s Safe Routes Ambassadors at (312) 742-2422 or mailing to 30 N. La Salle St., Suite 500, Chicago, Illinois 60602.

**Benefits:** Opportunity for free enrichment workshop that reinforces relevant safety concepts to students. Through real-world examples, students gain an enhanced understanding of traffic hazards. Students have the opportunity to practice ways to improve their safety as pedestrians and cyclists.

**Local Success Stories:** Each year, more schools are scheduling the Safe Routes Ambassadors to conduct on-foot workshops. These workshops have a wide variety of benefits and are fun for the students and staff! Schools such as Rogers Elementary and St. Barbara School have recognized the importance of reinforcing safety skills through practice, and have invited the Ambassadors back several years in a row.

**Implemented by:** School Administration, Local School Council, Parent-Teacher-Student Organization, Resource Coordinators, and/or Teachers.

**Resource Agency:** Chicago Department of Transportation - Chicago’s Safe Routes Ambassadors
Workshops for School Organizers

There are a number of ways your school community can organize Safe Routes programs. Arranging a workshop for your school’s PTA, Local School Council or community group to discuss the Safe Routes possibilities can help inform the process of developing a Safe Routes to School program for your school.

How To: Complete the Safe Routes to School Assistance Request Form, found in Appendix 3 of this document, and fax it to (312) 742-2422, Attn: Safe Routes Ambassadors Coordinator, or mail to: Attn: Safe Routes Ambassadors Coordinator, 30 N. La Salle St., Suite 500, Chicago, Illinois 60602.

Benefits: Your school’s SRTS Team gains expertise to assist in addressing school-specific issues. The workshops have the potential to engage parents, community members and other key stakeholders to improve parental involvement and community involvement in the success of your school’s students.

Local Success Stories: Facilitated by the Resource Coordinator and driven by parents, school administrators and teachers, DuSable High School Campus has worked to develop a Parent Patrol to address student security and traffic safety issues. The school designated a point-person and reached out to the Safe Routes Ambassadors Coordinator, forming a successful partnership and resulting in training and education support.

Implemented by: School Administration, Local School Council, Parent-Teacher-Student Organization, Resource Coordinators, and/or Teachers.

Resource Agency: Chicago Department of Transportation - Chicago’s Safe Routes Ambassadors Coordinator
**Crossing Guards and Crossing Guard Appreciation Day**

Crossing guards are Chicago Police Department-trained adults, present at selected pedestrian crossings, usually on streets with higher traffic volumes. Selection of intersections is data-driven and conducted by the Chicago Police Department Patrol Division.

**How To:** Access [www.chicagopolice.org](http://www.chicagopolice.org) to contact the Patrol Division, or organize a group and contact your Alderman.

**Benefits:** Helps get students to school on time and safely. Increases walk-to-school participation, which has been shown to improve student focus and reduce congestion around schools during drop-off and pick-up time.

**Local Success Stories:** Crossing guards can play a major role in the safety of students getting to and from school. To honor these public servants, Chicago celebrates Crossing Guard Appreciation Day each year. In 2009, twelve crossing guards were nominated by students, parents and schools across the city. Each received a hand-delivered certificate of appreciation and a visit by the Safe Routes Ambassadors.

For more information about this year’s Crossing Guard Appreciation Day festivities, visit [www.saferoutesambassadors.org](http://www.saferoutesambassadors.org).

**Implemented by:** Chicago Police Department

Crossing Guard Appreciation Day - Chicago’s Safe Routes Ambassadors

**Resource Agency:** Chicago Police Department - Patrol Division

Crossing Guard Appreciation Day - Chicago Department of Transportation
**ENCOURAGEMENT TOOLS**

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**Safe Passages**

The Safe Passages program, organized by the Chicago Police Department - Community Alternative Policing Strategy (CAPS), includes strategies that involve the community in addressing student security issues, violence and crime. These strategies include Walking School Buses, Parent Patrols and Safe Havens.

**Walking School Bus** is a group of children with one or more adults walking to school in a formal program.

**Parent Patrol** is an organized group of parent volunteers who provide additional support and supervision during arrival, dismissal, and/or other times of need identified by the school administration.

**Safe Havens** are any occupied building identified by the community as a place where students and parents traveling to and from school can go for help.

**How To:** Contact CAPS through their website: [www.chicagopolice.org](http://www.chicagopolice.org).

**Benefits:** Increases parental engagement and community investment in your school. Ensures that students have additional adult supervision during periods of highest need during the day: arrival, dismissal and other times identified by school administration (school sports events, etc.).

**Implemented by:** School Administration, Local School Council, Parent/Teacher/Student Organization, Resource Coordinators.

**Resource Agency:** Chicago Police Department - Community Alternative Policing Strategy,
Yard Sign Campaign

Sponsored by Chicago’s Safe Routes Ambassadors through the Department of Transportation, the yard sign campaign is designed to empower school organizations and community groups with the tools to encourage all motorists to drive slowly near schools. Speed around schools is a particularly important issue because drivers need to have time to react to more pedestrians in the roadway. Furthermore, crashes at high speeds cause more severe injuries than crashes at low speeds. Children are especially vulnerable to severe injuries due to their smaller stature.

**How To:** Reserve signs by downloading a form from [www.saferoutesambassadors.org](http://www.saferoutesambassadors.org) and faxing it to Chicago’s Safe Routes Ambassadors at (312)742-2422 or mailing it to 30 N. La Salle St., Suite 500, Chicago, Illinois 60602.

**Benefits:** Encourages more students to feel safe walking to school, potentially reducing congestion during drop-off and pick-up time. Signs can remind and encourage motorists to observe the school zone speed limit of 20 mph, reducing the number and severity of crashes surrounding school grounds.

**Local Success Stories:** In 2008, observations were conducted at De Diego Elementary before and after the placement of “Drive Slow: School Zone” signs around the school. Community feedback was extremely positive during and after the initiative, and anecdotal observations showed that there was a decrease in speeding around the school.

**Implemented by:** School Administration, Local School Council, Parent-Teacher-Student Organization, Resource Coordinators, and/or Teachers.

**Resource Agency:** Chicago Department of Transportation - Chicago’s Safe Routes Ambassadors
Walk and Bike to School Day

Held annually on the first Wednesday of October, this program encourages students to walk and bike to school by building a culture of excitement and festivity around those activities.

**How To:** Contact Chicago’s Safe Routes Ambassadors through their website at www.saferoutesambassadors.org to discuss specific ways the program can help your school’s Walk and Bike to School Day event and to schedule in-class presentations on the day of the event or as a follow-up to the celebration.

**Benefits:** Highlights the benefits of walking and bicycling to school safely, builds positive social culture around those activities.

**Local Success Stories:** In October 2009, the Safe Routes Ambassadors held their annual flagship event at Grimes Elementary. Festivities included a bike giveaway, helmet giveaways, a visit from FedEx and healthy snacks provided by Safe Kids Chicago. The Safe Routes Ambassadors supported ten additional schools by providing teacher resources, stickers and coloring books for Walk and Bike to School Day celebrations.

**Implemented by:** School Administration, Local School Council, Parent-Teacher-Student Organization, Resource Coordinators, and/or Teachers.

**Resource Agency:** Chicago Department of Transportation - Chicago’s Safe Routes Ambassadors
**Bike Rodeo**

A Bike Rodeo is a bicycle safety clinic featuring bike safety inspections and a safety talk about the rules of the road (usually lasting about 10 to 15 minutes). This is followed by a ride on a miniature “chalk street” course set up in a parking lot where young cyclists are shown where and how to apply the rules. Optional activities include bicycle tune-ups, helmet fitting, prizes and drawings, and in some cases, commercial activities such as booths set up by bike shops.

**How To:** Contact your local Chicago Police District Office to inquire about setting up a Bike Rodeo at your school.

**Benefits:**
Improves cycling safety for young cyclists, ages kindergarten through 14. Injects physical activity into the school day, which has been shown to improve student focus. Encourages the use of active transportation.

**Local Success Stories:** In 2009 and 2010, the 23rd Police District has coordinated with the Safe Routes Ambassadors to host a Spring Break Bike Day at Clarendon Park. This event attracts students who are on vacation from school, providing helmets and a safety obstacle course to practice safe cycling skills.

**Implemented by:** School Administration, Local School Council, Parent-Teacher-Student Organization, Resource Coordinators, and/or Teachers.

**Resource Agency:** Chicago Police Department - Local District Office
ENCOURAGEMENT TOOLS

Walking Maps

A local guide map can show students safer walking routes through neighborhoods to the school. Such maps can identify a point-to-point route between a common origin (such as a designated safe haven, home, or other type of popular gathering point) and the school. The maps can also suggest a circulation route through the neighborhood and identify the school as both the start and end point. Students and parents can join this route at a convenient location.

How To: Contact Chicago’s Safe Routes Ambassadors Coordinator through the Safe Routes Ambassadors website, www.saferoutesambassadors.org.

Benefits: Encourages students and parents to walk to school by identifying safety and community resources along the route such as crosswalks, crossing guards and libraries. Has the potential to reduce congestion during drop-off and pick-up by encouraging students to walk.

Implemented by: School Administration, Local School Council, Parent-Teacher-Student Organization, Resource Coordinators, and/or Teachers.

Resource Agency: Chicago Department of Transportation - Chicago’s Safe Routes Ambassadors
“Blue Light” Camera

Portable units can be mounted on light poles and other fixtures in strategic locations. Each unit is equipped with a variety of technologies, including cameras that have the ability to capture criminal activity blocks away. The goal is to create a visible crime deterrent in communities. Selection of locations for the cameras is data-driven and conducted by the Chicago Police Department.

**How To:** Contact your local Chicago Police District Office to inquire about installing a blue light camera, or contact your alderman to request a blue light camera.

**Benefits:** Has the potential to reduce criminal behavior by creating a visible crime deterrent in communities. Encourages students and parents to choose non-motorized transportation.

**Implemented by:** Chicago Police Department

**Resource Agency:** Chicago Police Department - Local District Office; Alderman’s Office
Crosswalk or Speed Enforcement Event

Police Officers can target a specific location and conduct enforcement events, issuing citations to drivers for speeding and for violations where the driver fails to stop for a pedestrian in a crosswalk. Selection of locations are data-driven and determined by the Chicago Police Department and the Chicago Department of Transportation.

**How To:** Contact your local Chicago Police Department District Office to request a crosswalk or speed enforcement event.

**Benefits:** Encourages students to feel safe walking to school, potentially reducing congestion during drop-off and pick-up time. Enforcement events can remind and encourage motorists to observe the school zone speed limit of 20 mph, reducing the number and severity of crashes surrounding school grounds.

**Local Success Stories:** Crosswalk enforcement events are often conducted in school zones. For example, one event, conducted at 119th Street and Stewart Avenue, was within the West Pullman Elementary school zone. This event resulted in 20 stops and 17 crosswalk violation citations. Community feedback about crosswalk enforcement events have been consistently positive, and evaluations have shown an improvement in yielding rates before and after enforcement events.

**Implemented by:** Chicago Police Department - Local District Office

**Resource Agency:** Chicago Police Department
Additional Agency Resources
Walkability Assessment
Consortium to Lower Obesity in Chicago Children

The Walkability Assessment, or walking audit, can help your SRTS Team identify some of the issues that Safe Routes to School programs can help address. The Consortium to Lower Obesity in Chicago Children (CLOCC) has developed a comprehensive Walkability Assessment tool, accessible on their website at www.cloccl.net/partners/walk-assessment/index.html.

How To: Access the Walkability Assessment through CLOCC’s website at www.cloccl.net/partners/walk-assessment/index.html. If additional assistance is needed to conduct the audit, contact CLOCC directly.

Benefits: Your school’s SRTS Team identifies school-specific issues, which can be used as the foundation from which to develop a SRTS strategy. The Walkability Assessment has great potential to engage parents, students, community members and other key stakeholders to improve parental involvement and community involvement.

Implemented by: School Administration, Local School Council, Parent-Teacher-Student Organization, Resource Coordinators, and/or Teachers.

Resource Agency: Consortium to Lower Obesity in Chicago Children (CLOCC)
We have added additional agency tools to help with the development of sustainable Safe Routes to School programs. These resources can help you address specific issues and involve parents and community members in the success of your school’s students.

**Workshops for School Organizers**

**Active Transportation Alliance**

**Consortium to Lower Obesity in Chicago Children**

In addition to scheduling a workshop with the Safe Routes Ambassadors for your SRTS Team, you can schedule workshops through other agencies to provide general implementation assistance, training, and education for your SRTS Team. These workshops can help inform the process of developing a sustainable Safe Routes to School program for your school.

**How To:** Contact the School Programs Coordinator at the Consortium to Lower Obesity in Chicago Children (CLOCC) through their website, [www.clocc.net](http://www.clocc.net); contact the Safe Routes to School Coordinator at the Active Transportation Alliance through their website, [www.activetrans.org](http://www.activetrans.org).

**Benefits:** Your school’s SRTS Team gains expertise to assist in addressing school-specific issues. The workshops have the potential to engage parents, community members, and other key stakeholders to improve parent and community involvement in the success of your school’s students.

**Implemented by:** School Administration, Local School Council, Parent-Teacher-Student Organization, Resource Coordinators, and/or Teachers.

**Resource Agencies:** Consortium to Lower Obesity in Chicago Children, Active Transportation Alliance
Walk Across Illinois
Active Transportation Alliance

Walk Across Illinois is a program run by the Active Transportation Alliance to encourage students to walk to school more frequently. The program incorporates information about historical locations in Illinois into a “virtual walk” to encourage students to walk more while teaching them about the history of the state.

How To: Contact the Walk Across Illinois Coordinator at the Active Transportation Alliance through their website, www.activetrans.org/walk-across-illinois.

Benefits: Students have a long-term encouragement tool that leads to more active lifestyle. The program also serves as an education tool about historic Illinois, and can enrich classroom lessons.

Implemented by: School Administration, Local School Council, Parent-Teacher-Student Organization, Resource Coordinators, and/or Teachers.

Resource Agencies: Active Transportation Alliance
5-4-3-2-1-Go! Campaign

The Consortium to Lower Obesity in Chicago Children offers campaign materials (posters, handouts, etc.) and trainings on their 5-4-3-2-1-Go! Campaign, designed to improve the health and wellness of children in Chicago. This campaign incorporates tips on how to improve nutritional health as well as how to increase daily activity levels. One suggested strategy includes making active transportation choices, such as walking to school.

How To: Campaign materials and training sessions can be found on the CLOCC website, www.clocc.net.

Benefits: Students and teachers are reminded how to improve health and wellness, and provided with concrete steps on how to become more active and healthy. It has been shown that students who have better nutritional health and greater activity levels are able to focus and learn better in the classroom.

Implemented by: School Administration, Local School Council, Parent-Teacher-Student Organization, Resource Coordinators, and/or Teachers.

Resource Agency: Consortium to Lower Obesity in Chicago Children
**Local Resources**

Active Transportation Alliance  
www.activetrans.org

Chicago Communities in Schools  
www.chicagocis.org

Chicago Department of Transportation  
www.cityofchicago.org/transportation

Chicago Park District  
www.chicagoparkdistrict.org

Chicago Police Department  
www.chicagopolice.org

Chicago Public Schools  
www.cps.edu

Chicago Transit Authority  
www.transitchicago.com

Chicago's Bicycling Ambassadors  
www.bicyclingambassadors.org

Chicago's Safe Routes Ambassadors  
www.saferoutesambassadors.org

Consortium to Lower Obesity in Chicago Children (CLOCC)  
www.clocc.net

**State Resources**

Illinois Department of Transportation - Safe Routes to School  
www.dot.il.gov/saferoutes/saferouteshome.aspx

Walk Across Illinois  
www.walkacrossillinois.org

**National Resources**

National Center on Physical Activity and Disability  
www.ncpad.org

National Center for Safe Routes to School  
www.saferoutesinfo.org

Safe Kids USA  
www.usa.safekids.org

Safe Routes to School National Partnership  
www.saferoutespartnership.org

Walk to School Week in the USA  
www.walktoschool.org

**International Resources**

International Walk to School  
www.iwalktoschool.org
APPENDIX 1: Walkability Assessment Worksheet

Name: ______________________________ School/Room Number: ______________________________

Describe your route: (Where did you start? End? How did you get there?)
________________________________________________________________________________________
________________________________________________________________________________________

Sidewalks:
Are the sidewalks wide enough to walk safely and comfortably? Y N

Are there obstructions on the sidewalks?
__Construction materials __Puddles
__Trees __Groups of people
__Garbage Cans/Dumpsters/Garbage __Fire hydrants
__Poles/Signs __Snow/Ice
__Broken glass __Benches/Outdoor furniture/Tables

What condition is the sidewalk in? (Check all that apply; specify location)
__Smooth and easy to walk on Location: ______________________________________________________
__Broken or cracked Location: ______________________________________________________________
__No sidewalk Location: _________________________________________________________________

At the corner:
__The crosswalks are marked and visible.
__There are stop signs at the corners.
__There is a traffic light at the corner.
__There is a pedestrian signal at the corner.

Crossing the street:
__It was easy to cross the street.
__The signal gave you enough time to get across without rushing.
__There was too much traffic
__It was easy to look out for cars.
    If not, why not?
      __Parked cars __Trees
      __Construction __Other: ______________________________________________________________

Other problems present:
__Poorly lit/Too dark __Dirty/Lots of litter
__Suspicious activity __Scary animals
__Dirty air/Car exhaust __Needs more flowers, grass, trees

Overall, was your walk pleasant? Y N
APPENDIX 2: Strategy Development Worksheet

Name:___________________________________ School:_______________________________________

Safe Routes to School Team Members:
_____________________________________  ________________________________________
_____________________________________  ________________________________________
_____________________________________  ________________________________________
_____________________________________  ________________________________________

What is our SRTS Team’s goal? (More students walking/biking, better behavior crossing streets, increased helmet use, etc.)
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Which tools will help us reach this goal?

Tool:_________________________________ Start Date:_____________  End Date:____________
Key people involved: ___________________________________________________________________
________________________________________________________________________________________
How will we measure success? ___________________________________________________________________
________________________________________________________________________________________

Tool:_________________________________ Start Date:_____________  End Date:____________
Key people involved: ___________________________________________________________________
________________________________________________________________________________________
How will we measure success? ___________________________________________________________________
________________________________________________________________________________________

Tool:_________________________________ Start Date:_____________  End Date:____________
Key people involved: ___________________________________________________________________
________________________________________________________________________________________
How will we measure success? ___________________________________________________________________
________________________________________________________________________________________

Tool:_________________________________ Start Date:_____________  End Date:____________
Key people involved: ___________________________________________________________________
________________________________________________________________________________________
How will we measure success? ___________________________________________________________________
________________________________________________________________________________________
APPENDIX 3: Assistance Request Form

Please complete this form and return to: Safe Routes Coordinator
Chicago Department of Transportation (CDOT)
30 N. LaSalle St. Suite 500
Chicago, IL 60602

OR Fax to: (312)742-2422

School: ___________________________________________ Date: ________________________
School Address: __________________________________ Zip: ________________________
School Phone Number: __________________________________

Who is filling out this form? ____________________________ Phone: ______________________
Email: ____________________________________________
Name of school contact (if different from above): ____________________________

Has a walking audit been conducted? Y N
Do you have a Safe Routes to School Team formed? Y N

What are the specific safety concerns related to students walking and/or biking to school?
_______________________________________________________________________________________
_______________________________________________________________________________________

Location-specific concerns: (damaged sidewalk, faded crosswalk, etc.)
Concern: ___________________________ Location: ___________________________

Concern: ___________________________ Location: ___________________________

Behavior-specific concerns: (speeding cars, children playing in roadway, etc.)
Behavior: __________________________________

Behavior: __________________________________

Safe Routes to School efforts in place: (parent patrols, crossing guards, etc.)
Effort: ___________________________ Location: ___________________________

Effort: ___________________________ Location: ___________________________

What kind of further assistance would you like from CDOT? ___________________________
_______________________________________________________________________________________
_______________________________________________________________________________________

For CDOT to better understand your safety concerns, we often visit the school during arrival/dismissal times. If you would like us to plan a site visit, please indicate your school’s times, and circle the time you prefer.

Arrival: ___________________________ Dismissal: ___________________________
The Safe Routes to Schools Toolbox is available online at:
www.saferoutesambassadors.org
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